

## **12.2 COUNTY VEHICLE USAGE**

Some employees may be required to use county vehicles as a part of his or her job. Employees who are assigned a county vehicle shall be responsible for the care, maintenance, proper use and upkeep of these vehicles. Employees may only use the vehicles they are authorized to use. Employees may not allow other individuals to operate the vehicle.

Employees who operate vehicles must maintain a current active driver's license for the operation of that vehicle. If they have any changes in status of their license, they must immediately notify his or her supervisor. An employee whose job involves operation of a vehicle requiring a license for it legal operation shall be subject to possible job change, demotion or termination if that license is suspended or revoked.